

COVID-19 Leadership Task Force Updates

Wednesday, April 1, 2020

Please share this information at your Tier 3, 2 and 1 huddles.

KNOW

What your team members need to know

- All team members will be required to wear a face mask while working at one of our hospital or clinic sites. We will provide one mask per day. You should wear your Duke-issued mask for the entire shift. Please take care of this mask each day. You will only be provided a replacement if the mask becomes wet, visibly soiled or damaged. You should properly discard your mask in the appropriate bin at the end of your workday.
- Our new Duke Health internet site **COVID-19.DukeHealth.org** is now live. This external website incorporates all the information from the COVID-19 intranet site in an easy-to-use format and does not require authentication.

SHARE

What to share with your team

- As our supply chain team works to ensure you have what you need, please know that some of the supplies you are accustomed to may look different and come from different manufacturers.
- A one-sheet was added to the document library to help explain the universal masking protocols for our team and provide answers to frequently asked questions.
- Please avoid wearing makeup with masks as it can make masks appear soiled even though these items are safe and decontaminated when returned to you.

DO

What your team members should do

- Visit the new external website, COVID-19.DukeHealth.org.
- If you have even mild symptoms of illness, stay home and do not report to work. Call the Duke Health COVID-19 hotline from 8 a.m. to 8 p.m. at 919-385-0429, option 1.
- Visit the new and improved document library to find all of the most current resources for the Duke Health response to COVID-19.
- Wear your ID badge between shoulder and waist with the photo side facing out at all times. Do not let visitors or patients follow you into the buildings through entrances where they would bypass screenings.
- Use the DQS huddles for escalation as well as for daily updates, tools and resources.
- Continue to practice good hand hygiene and wear PPE appropriately.